

Minutes for the NEMDAA Intergroup Council Meeting on 26 December 2023

The Council Chair called the Council Meeting to order at 7:00pm on 26 December 2023 with a moment of silence and the Serenity Prayer. The meeting is posted on www.NEMDAA.org.

Roll Call:

- **Attendance: Total = 17**
- **At the Intergroup Office (9):**
 - **Officers (1):** Chair (Sunday Reflections)
 - **IGRs & Committee Chairs and Members (8):** Back to Basics, Bel Air Big Book, Happy Hour, Just for Today, Plug in the Jug, Solution for Living, Office Coordinator (Kingsville Wednesday Night Group), Finance Committee Chair (Acting)
- **On Zoom/Phone (8):**
 - **Officers (1):** Secretary (Daily Reflections)
 - **IGRs & Committee Chairs (7):** Daily Reflections, Forest Hill Friday Night, Good News Group, Good Orderly Direction, Lunch Bunch, Institutions Committee Chair (Rule 62), Office Coordinator (Spirit of Life)

Committee Reports:

- **Chair's Report:**
 - The Chair reviewed the report from the agenda, which is posted to the website, beginning with an announcement that office volunteers are always needed to help with sales and inventory to make sure that office staff can keep the bulletin and the website up to date.
 - The next Bingo event will take place on 2/17. Tickets are available as of today – in person only. There will be no online ticket sales for this Bingo event.
- **Secretary's Report:** The Secretary asked if there were any requested corrections or additions to the minutes for the November report, which were posted to the website for approximately one month. A motion was made to accept the November minutes as written. The motion was seconded, none opposed, and the motion passed. Some groups requested that meeting minutes and agendas be posted in a location on the website that is clearer and easier to find. They stated that they are currently unable to find archived versions of the meeting documents.
- **Treasurer's Report:** The Acting Finance Committee Chair reviewed the Treasurer's reports in the Treasurer's absence. The reports are posted to the website. A motion was made to accept the Treasurer's report. Motion seconded, none opposed, and the motion passed.
- **Office Coordinator:** No report this month.
- **Answering Service:** No report this month.
- **Cooperation with the Professional Community / Public Information (CPC/PI):** No report this month. The Intergroup Chair provided a brief overview of the role of these committees for a new Council attendee.

Finance: The budget conversation from November was continued during this portion of the meeting. The first topic was ways to increase revenue, and one suggestion was for groups to increase donations. The Office staff also brought to the Chair's attention that the office has been losing money on medallion purchases by selling them for less than our cost. This is being corrected. A motion was made to pass the budget as is, with no change to office hours. The expectation is that groups will increase donations. The

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Treasurer and Finance Committee will monitor the budget throughout 2024 and bring it to the Council's attention if it seems like expenses are greater than income. The motion was seconded and passed with none opposed. It was discussed that an announcement should go into the bulletin asking groups to consider increasing their donations to the Intergroup. During the discussion, several questions were asked:

- Regarding the possible reduction in office hours – who will be picking up the extra answering service hours? The Chair stated that she would need to discuss that with the Answering Service Chair.
- Regarding the Literature Expenses line in the budget – does this include Institutions literature? No.
- Regarding the Birthday Plan – some groups have envelopes to donate to GSO and asked, are there special envelopes for the Intergroup? There are not special envelopes, but there was a Birthday Plan announcement in last week's bulletin.
- There was also a request for reports on how much each group donates to the Intergroup being attached to the bulletin. It was stated that this information is available on the website in the Profit and Loss statements, but the Finance Chair will ask the Treasurer to put together a list for 2023's contributions. There was then extended discussion of group contributions and how to inspire groups to give more.
- **Institutions:** The Institutions Committee Chair shared that there was nothing new to report and that all is going well.
 - The Committee Chair asked if we get a discount for buying an entire case of books in one purchase and asked how many softcover Big Books come in a case. The Office Coordinator is going to look into this and let the Institutions Committee Chair know the answer.
 - The Intergroup Chair asked the Institutions Committee Chair if he saw the email that came into the NEMDAA mailbox today regarding institutions. He confirmed that he received and is responding to it.
- **Ways & Means:** The Secretary shared a report from the Ways & Means volunteer. The Committee is working on planning a Valentine's Day dance and is looking for a DJ, contributions for food, etc.
- **Website:** No report this month.
- **Archives:** The Intergroup Chair shared the Archives Committee's report, which is posted to the website. An attendee shared that there is a national archives workshop being held in Iowa in September that the Archives Committee may want to attend. The Chair stated that she would share the Archives Committee Chair's contact information with that person after the meeting so that they can share the workshop information.

Old Business:

- Continuing to work on Bingo for February 2024.

New Business:

- The office received new LED lighting thanks to TCA (the property owner)!

Meeting adjourned at 7:49pm with the Responsibility Statement and The Lord's Prayer.