

AGENDA

Northeastern Maryland Intergroup of Alcoholics Anonymous Intergroup Council Monthly Meeting

Date: July 22, 2025

Open with the Serenity Prayer & Roll Call (Introductions)

Secretary Report: *June Minutes review w/ motion (Jeff)*

Treasurer Report: *June Financials Review with motion (Jean)*

Office Coordinator Report: *Office Operations Committee*

--New Office hours Schedule to begin August 1st

Standing & Ad Hoc Committee Reports--

--Finance (Standing)—*Position Open*

--Answering Service (Standing)—*Carol S.*

--Institutions (Standing)—*Kyle L.*

--Technology (Standing)—*Steffani M / Jeremy S.*

--Events (Ad Hoc)—*Allison H.*

--CPC/PI (Standing)—*Position Open*

--Archives (Ad Hoc)—*Mark F.*

--Old Business—

--Intergroup Inventory update

--Inventory Responses ended June 30th

-- Stephanie compiled responses

--Will provide report in July or August

--Webpage activity

--Will monitor monthly activity of Website & Share

--Pete P update re: NorthEast Methodist Church Issues

--Carol: Intergroup Erie Insurance will provide “rider”

--New Business— Group Input & Suggestions

Adjourn with Lord’s prayer and Responsibility Statement

“I am responsible, when anyone, anywhere, reaches out for help, I want the hand of AA always to be there, and for that I am responsible”

Northeastern Maryland Intergroup of Alcoholics Anonymous

Intergroup Council Monthly Meeting

Date: June 24, 2025

The chair called the meeting to order at 7:00 pm with the Serenity Prayer. The roll call followed.

Attendance: Total: 15

In-person:

Officers (2): Chair, Secretary (IGR Emmorton Group)

Intergroup Representatives (IGRs), Committee chairs, and members (5): IGR Rule 62, IGR MH Noon, IGR North East Friday Night, IGR Solution for Living, Archives Committee chair (IGR Plug in the Jug), Pet

On Zoom/phone:

Officers (1): Treasurer

IGRs, Committee chairs, and members (7): IGR Good News Group, IGR Pursuit of Happiness, IGR Sobriety on Sunday, Answering Service Committee chair (Alt IGR Sunday Reflections), Events Committee chair, Institutions Committee chair, Office staff (Morning Group)

Secretary's report: The secretary presented the May minutes and noted one amendment: The "visitor" listed under Zoom IGR attendees was the IGR for North East Big Book. The secretary asked for any further amendments/corrections. There was a motion to accept as presented and a second. May minutes accepted unanimously.

Treasurer's report: The treasurer presented a summary of the council's financial reports as of May 31, 2025:

Account balances are:

- Operating Account: \$8,197.75
- Prudent Reserve Account: \$23,810.97

Revenue:

- Group Contributions thru May is \$11,901.45
- Individual Contributions & Birthday Plan thru April is \$1,079.10
- Office Events total \$11,221.00
- Literature & Medallion Sales total \$7,089.72
- Interest income totals \$5.23

Total Revenue is \$31,291.27 which is 48% of our budgeted revenue for 2025.

Expenses:

Through May, we have paid out a total of \$29,863.90 which is 45% of our budgeted expenses this year.

There was a motion to accept the report as presented and a second. The treasurer's report was accepted unanimously.

Office coordinator report / Office Operations Committee: The Council chair reported the office staff is doing really well with the loss of an employee. The Events Committee chair and treasurer have been helping to cover. According to the Events Committee chair, the three are scheduled to cover all the office hours through the month of July.

Per the Council chair, the office averages just less than 2 phone calls when open and almost 4 visitors. The Events Committee chair also created a Pivot table using the Council chair's statistics, which can be compared directly with the Inventory when we have those numbers.

Standing and ad hoc committee reports

Finance (standing): (position open)

Answering service (standing): The committee chair found the instructions for signing onto answering service on the phones needed adjustment, so improved the instructions. Found out this week the group scheduled for the holiday period can't do it. Seeking other groups or individuals to cover the time.

From last intergroup meeting to the day of current intergroup meeting, there were 116 phone calls total; 7 total missed; 6 on answering service time and 1 in the office.

Institutions (standing): The chair reported that they received a case of *Inmate to Inmate* and pamphlets as ordered for distribution to Cecil County Detention Center. The chair reached out to the point of contact for Harford County Detention Center, as well, and was told that HCDC is good for literature and the point of contact will reach out if they need any.

The chair has received 0 inquiries from bulletin announcement seeking help in Cecil County. The chair asked that the request remain in the bulletin.

Website/technology (standing): The chair was unable to attend but provided a report. The Council chair read the committee chair's report, as follows:

Intergroup Inventory:

As of today, 6/24/25, we've received 41 responses (39 individuals, 2 groups). Hopefully we can push to get at least 50 responses by next week when the survey closes. Please spread the word in meetings! I will prepare a more detailed summary of the results for the July meeting.

Website Activity:

There has been less website downtime since our last monthly meeting. Just prior to the May meeting, the webmaster doubled our server capacity to keep the website running smoothly after a large website software update. After the May meeting, he also implemented a monitoring tool that auto-restarts the database if it goes down. For the last month, we had doubled server capacity plus the monitoring tool. The webmaster is going to test reverting our server capacity back to the original level to see if the monitoring tool works as effectively before we make a recommendation about the long-term server capacity requirement. We were paying \$27/month to operate our servers at the original level, and this month's Amazon bill will be about double

due to the increased capacity - so, we want to assess whether the additional cost is necessary / adds value or if the monitoring tool alone will meet the Intergroup's needs.

The IGR Rule 62 noted they have 15 paper copies of the survey to submit.

The Council chair answered a question from the IGRs:

Q: Is there more weight with a group response versus individual response?

A: There is no greater weight. It's up to the group. Out of the 41 responses to 6/24, we've had 2 groups submit and 39 individuals.

Events (ad hoc): Committee chair noted the sober hike was June 21 but was lightly attended. The picnic had about 100 people, and the committee chair has leftover supplies that they will use for the luau.

Sign up for Rock N Bowl will be open until July 4.

There is a casting call for Rocky Horror Puppet Show puppeteers, stage crew, lighting, and sound and costume help. Once casting is filled, they will start rehearsals every Monday at Grove church from 6–8 pm beginning July 7.

What	When	Where	Cost
HIKE	Sat - June 19th, 9am	Elk Neck State Park, NE	Free
Auditions - RHPS	Mondays - July 7 th , 6pm	Grove Church, Aberdeen	Free
Rock N Bowl	Friday, July 12 th , 7-9:30pm	Harford Lanes, Aberdeen	\$20
LUAU	Sat - August 23 rd , 11-4pm	Deer Creek Picnic Area, HdG	\$20
Putt Putt	Sun – Sept TBD*, 2pm	Churchville Mini Golf	\$7
Rocky Horror	Sat – Oct 25 th , 7pm	Grove Church, Aberdeen	\$20
Rock N Bowl	Fri – Nov TBD*, 7-9:30pm	Harford Lanes, Aberdeen	\$20
NFL Watch Party	Sun – Dec 14th, 1pm	American Legion, HdG	\$15
Breakfast	Sun – TBD*, 8-11 am	Elks, HdG	\$12

*TBD = To be determined

The Council chair will talk to the individual who scheduled the hike and see if they are interested in trying again. Thinks it is a good fellowship idea and perhaps in cooler months attendance will increase.

CPC/PI: The Council chair noted that this is an open Committee chair position.

Archives (ad hoc): Committee chair thanked Events Committee chair for leaving a donation for archives at the office. The Events Committee chair stated the materials came from the treasurer, out of the office

closet, and some from the office staff. The Committee chair noted they have started inventorying what we have.

The committee chair answered a question from the Events Committee chair:

Q: There are two more boxes of receipts, do we have to keep those?

A: During the inventory, archivist found a drawer of receipts. The inventory will look over the items on the list then make recommendations to the council of what to keep and what not. Receipts don't need to be kept so long.

Old Business

None presented or discussed.

New Business

Group Input & Suggestions:

The IGR North East Friday Night presented an issue occurring with their home group location, North East Methodist Church. The church is asking AA groups meeting in the church to have liability insurance of \$1 million liability coverage. So those meetings are in flux at the current time.

The IGR North East Friday Night shared some history on this and what's going on and noted this may be an issue we come across going forward.

North East Friday Night is in discussions with the church regarding signing a new usage agreement to include \$1 million of liability insurance structured so the church is held harmless. The church would not make a provision to add the group to the church's own policy. The church itself seceded from the Methodist church and is now a standalone church which brought about this issue of such changes.

The church is also requiring individuals go through the Safe Sanctuary program, a nationwide program related to child protection, that requires background checks. The program is for any third party holding activities in the church. Individuals can find more details about the program on the web.

The North East Friday Night Group met with the church to negotiate some of this and got nowhere.

The IGR North East Friday Night shared they had done some research, and there is an Intergroup in California that purchases insurance coverage to cover all its participating groups. It is \$80 for the whole year.

So far, the IGR North East Friday Night is unaware of any other group in Cecil Co. being asked to provide insurance.

The IGR North East Friday Night asked that Intergroup allow them to research the issue, gather information, and report back findings back to the Intergroup Council for further discussion and potential action.

Further discussion was around the following questions:

Q: Has anyone reached out to GSO for information?

A: GSO's answer was conservative and lead to materials regarding treasurer activities and working with churches.

Q: Was the \$80 paid by the home group or by the Intergroup?

A: The IGR North East Friday Night was unsure.

Q: Who is responsible should something happen? Who signs off on the church policy?

A: The IGR North East Friday Night, as an individual, signed off on the original policy with the church.

Q: Is Safe Sanctuary just related to children—if you have children involved in the meeting?

A: It's for everybody. The IGR North East Friday Night researched it with some info via YouTube. It is specifically for churches.

Q: Who pays for the Safe Sanctuary background checks?

A: The IGR North East Friday Night was told it was about \$10 and the church said it would pay for the first time around. The requirement is that 2 people must be certified who are present at all times. And anyone under 18 is considered a child. This is a deal buster for the group.

Friday night big book study group has already moved.

Q: How are the Boy Scouts doing the insurance?

A: The IGR North East Friday Night didn't know but also didn't think they actually meet there anymore.

The Answering Service Committee chair volunteered to confer with the Intergroup's current insurance broker, with whom the committee chair arranged the office insurance policy, for information on a potential rider allowing groups to purchase coverage under the office policy.

The Council chair asked if we were open to having the IGR North East Friday Night and the Answering Service Committee chair do this research and reporting for us. None opposed and the research will proceed.

Meeting adjourned at 7:47 pm and closed with the Responsibility Statement followed by the Lord's Prayer.

NEMDAA Treasurer's Report – June 30, 2025

Account balances are:

Operating Account: \$5,822.80

Prudent Reserve Account: \$23,812.27

Revenue:

Group Contributions thru June is \$13,451.79

Individual Contributions & Birthday Plan thru June is \$1,130.10

Office Events total \$11,456.00

Literature & Medallion Sales total \$7,963.17

Interest income totals \$6.53

Total Revenue is \$34,001.06 which is 52% of our budgeted revenue for 2025.

Expenses:

Through June, we have paid out a total of \$35,030.64 which is 53% of our budgeted expenses this year.

Thank you for allowing me to serve.

Respectfully submitted,

Jean B

Treasurer

NE Maryland Intergroup

Northeastern MD Intergroup

Balance Sheet

As of June 30, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking	5,822.80
PayPal	0.00
Savings	23,812.27
Total Bank Accounts	\$29,635.07
Other Current Assets	
Inventory Asset	0.00
Payments to deposit	0.00
Petty Cash	100.00
Total Other Current Assets	\$100.00
Total Current Assets	\$29,735.07
Fixed Assets	
Office Equipment	3,609.50
Accum. Depn Office Equip	-3,295.00
Total Office Equipment	314.50
Total Fixed Assets	\$314.50
TOTAL ASSETS	\$30,049.57
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Institution Committee Literature	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
Opening balance equity	0.00
Opening Fund Balance	28,073.25
Retained Earnings	2,999.37
Net Revenue	-1,023.05
Total Equity	\$30,049.57
TOTAL LIABILITIES AND EQUITY	\$30,049.57

Northeastern MD Intergroup

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

January - June, 2025

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
Revenue				
Activities Income				
Bingo Income	6,660.00	7,000.00	340.00	95.14 %
Fall Event		3,200.00	3,200.00	
Spring Breakfast	3,639.00	5,000.00	1,361.00	72.78 %
Ways & Means Events	1,157.00	2,500.00	1,343.00	46.28 %
Total Activities Income	11,456.00	17,700.00	6,244.00	64.72 %
Contributions				
Group	13,451.79	30,000.00	16,548.21	44.84 %
Individual	1,005.00	4,500.00	3,495.00	22.33 %
Institutions	33.10		-33.10	
Other/Birthday Plan	92.00	500.00	408.00	18.40 %
Total Contributions	14,581.89	35,000.00	20,418.11	41.66 %
Literature Sales	5,515.17	11,000.00	5,484.83	50.14 %
Medallion Sales	2,448.00	2,000.00	-448.00	122.40 %
Services	0.00		0.00	
Total Revenue	\$34,001.06	\$65,700.00	\$31,698.94	51.75 %
GROSS PROFIT	\$34,001.06	\$65,700.00	\$31,698.94	51.75 %
Expenditures				
Accounting Fees	640.00	650.00	10.00	98.46 %
Activities Expenses				
Bingo - Expenses	1,447.74	2,000.00	552.26	72.39 %
Fall Event	153.00	1,500.00	1,347.00	10.20 %
Spring Breakfast	3,363.70	3,400.00	36.30	98.93 %
Ways and Means	1,660.91	2,950.00	1,289.09	56.30 %
Total Activities Expenses	6,625.35	9,850.00	3,224.65	67.26 %
Bank Charges				
Bank Fees		20.00	20.00	
Paypal Fees	252.15	500.00	247.85	50.43 %
Total Bank Charges	252.15	520.00	267.85	48.49 %
Committee Expenses				
CPC/PI		100.00	100.00	
Institution Committee		450.00	450.00	
Total Committee Expenses		550.00	550.00	
Insurance	886.00	875.00	-11.00	101.26 %
Literature Purchases	5,080.09	11,000.00	5,919.91	46.18 %
Medallion Purchases	2,273.23	2,000.00	-273.23	113.66 %
Office expenses				
Office Supplies	443.05	1,000.00	556.95	44.31 %
Postage	73.00	100.00	27.00	73.00 %
Software Subscription	344.39	500.00	155.61	68.88 %
Website hosting fees	203.08	400.00	196.92	50.77 %

Northeastern MD Intergroup

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

January - June, 2025

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
Total Office expenses	1,063.52	2,000.00	936.48	53.18 %
Rent or Lease	4,375.00	7,500.00	3,125.00	58.33 %
Utilities				
Gas & Electric	597.00	1,032.00	435.00	57.85 %
Telephone/Internet	917.15	1,700.00	782.85	53.95 %
Total Utilities	1,514.15	2,732.00	1,217.85	55.42 %
Wages				
Payroll	10,391.75	24,000.00	13,608.25	43.30 %
Payroll Services	1,103.22	2,000.00	896.78	55.16 %
Payroll Taxes	826.18	2,000.00	1,173.82	41.31 %
Total Wages	12,321.15	28,000.00	15,678.85	44.00 %
Total Expenditures	\$35,030.64	\$65,677.00	\$30,646.36	53.34 %
NET OPERATING REVENUE	\$ -1,029.58	\$23.00	\$1,052.58	-4,476.43 %
Other Revenue				
Interest Earned	6.53		-6.53	
Total Other Revenue	\$6.53	\$0.00	\$ -6.53	0.00%
NET OTHER REVENUE	\$6.53	\$0.00	\$ -6.53	0.00%
NET REVENUE	\$ -1,023.05	\$23.00	\$1,046.05	-4,448.04 %

Northeastern MD Intergroup

Statement of Activity

January - June, 2025

	Jun 2025	Total
Revenue		
Activities Income		0.00
Bingo Income		6,660.00
Spring Breakfast		3,639.00
Ways & Means Events	235.00	1,157.00
Total Activities Income	\$ 235.00	\$ 11,456.00
Contributions		0.00
Group	1,550.34	13,451.79
Individual	51.00	1,005.00
Institutions		33.10
Other/Birthday Plan		92.00
Total Contributions	\$ 1,601.34	\$ 14,581.89
Literature Sales	523.45	5,515.17
Medallion Sales	350.00	2,448.00
Services		0.00
Total Revenue	\$ 2,709.79	\$ 34,001.06
Gross Profit	\$ 2,709.79	\$ 34,001.06
Expenditures		
Accounting Fees		640.00
Activities Expenses		0.00
Bingo - Expenses		1,447.74
Fall Event		153.00
Spring Breakfast		3,363.70
Ways and Means	705.68	1,660.91
Total Activities Expenses	\$ 705.68	\$ 6,625.35
Bank Charges		0.00
Paypal Fees	28.00	252.15
Total Bank Charges	\$ 28.00	\$ 252.15
Insurance		886.00
Literature Purchases	1,093.33	5,080.09
Medallion Purchases	401.43	2,273.23
Office expenses		0.00
Office Supplies	6.97	443.05
Postage		73.00
Software Subscription		344.39
Website hosting fees	41.59	203.08
Total Office expenses	\$ 48.56	\$ 1,063.52
Rent or Lease	625.00	4,375.00
Utilities		0.00
Gas & Electric	113.00	597.00
Telephone/Internet	153.21	917.15
Total Utilities	\$ 266.21	\$ 1,514.15
Wages		0.00

Payroll	1,690.00	10,391.75
Payroll Services	174.17	1,103.22
Payroll Taxes	134.36	826.18
Total Wages	\$ 1,998.53	\$ 12,321.15
Total Expenditures	\$ 5,166.74	\$ 35,030.64
Net Operating Revenue	-\$ 2,456.95	-\$ 1,029.58
Other Revenue		
Interest Earned	1.30	6.53
Total Other Revenue	\$ 1.30	\$ 6.53
Net Other Revenue	\$ 1.30	\$ 6.53
Net Revenue	-\$ 2,455.65	-\$ 1,023.05

Saturday, Jul 12, 2025 07:26:39 AM GMT-7 - Accrual Basis

Northeastern MD Intergroup

Group Contributions

January - June, 2025

	TOTAL
Acceptance	108.00
Any Lengths	121.00
Attraction Rather than Promotion	300.00
Back To Basics	60.65
Bel Air Big Book	151.00
Bel Air Friday	270.00
Bel Air Women's Group	186.00
Bel Air Womens Big Book	615.54
Better with Age	158.00
Beware Of The 4 Horseman	135.00
By the Book	412.50
Came to Believe	150.00
Chesapeake City Monday Night	250.00
Daily Reflections	384.00
Early Bird 12 In 12	20.00
Edgewood Beginners	50.00
Emmorton Group	20.00
Emotional Sobriety	240.00
Fallston Early Saturday Group	350.00
First Light Group Elkton	1,179.60
Forest Hill Friday	245.00
Freedom Group	50.00
Fundamentally All Is Well	75.00
Good News	271.00
Good Orderly Direction	100.00
Grp. #659651	290.00
Happy Hour	1,200.00
Joppa Twelve Step	200.00
Just for Today	107.92
Just for Us Guys	120.00
Kingsville Wednesday Night #106335	161.00
Lunch Bunch	100.00
Mann House Noon	119.00
MH Noon	76.00
Monday 12 Step Recovery	50.00
New Beginnings	250.00
New Life - Elkton	200.00
New Life Aberdeen	292.00
Newcomer Mens Big Book	520.00
North East 12 & 12	100.00
North East Big Book Group	531.00
North East Early Bird	250.00
North East Friday Group	250.00
Pursuit of Happiness	20.00
Right Road 12 & 12	176.00

Northeastern MD Intergroup

Group Contributions

January - June, 2025

	TOTAL
Rising Sun Big Book	10.00
Rising Sun Group	212.00
Rule 62	214.58
Search For Serenity	100.00
Sisters of Sobriety	400.00
Solution For Living	112.00
SOS	400.00
Spirit Of Life	100.00
Sunlight of the Spirit Thursday	50.00
SWAN Group	80.00
There is a Solution	100.00
THINK Group	386.00
Third Tradition	304.00
Three Legacies Group	18.00
Twelve Step Group	50.00
TOTAL	\$13,451.79

FELLOWSHIP EVENTS

What	When	Where	Cost
Auditions - RHPS	Mondays - 6 to 8pm	NEMDAA Office, Aberdeen	Free
Rock N Bowl	Friday, July 12 th , 7-9:30pm	Harford Lanes, Aberdeen	\$20
LUAU	Sat - August 23 rd , 11-4pm	Deer Creek Picnic Area, HdG	\$20
Putt Putt	Sun – Sept TBD, 2pm	Churchville Mini Golf	\$7
Rocky Horror	Sat – Oct 25 th , 7pm	Grove Church, Aberdeen	\$20
Rock N Bowl	Fri – Nov TBD, 7-9:30pm	Harford Lanes, Aberdeen	\$20
NFL Watch Party	Sun – Dec 14th, 1pm	American Legion, HdG	\$15
Breakfast	Sun - TBD, 8-11 am	Elks, HdG	\$12

*TBD = To be determined