

AGENDA

Northeastern Maryland Intergroup of Alcoholics Anonymous Intergroup Council Monthly Meeting

Date: August 26, 2025

Open with the Serenity Prayer & Roll Call (Introductions)

Secretary Report: *July Minutes review w/ motion—(Jeff)*

Treasurer Report: *July Financials review with motion—(Jean)*

Office Coordinator Report: *Office Operations Committee*

--New Office hours Schedule to begin August 1st

Standing & Ad Hoc Committee Reports--

--Finance (standing)—*Position Open*

--Answering Service (Standing)—*Carol S.*

--Institutions (Standing)—*Kyle L.*

--Technology (Standing)—*Steffani M / Jeremy S.*

--Events (Ad Hoc)—*Allison H.*

--CPC/PI—*Position Open*

--Archives (Ad Hoc)—*Mark F.*

--Old Business—

--Intergroup Inventory review

--Webpage activity (pending)

--Services in Cecil County

--New Business— Group Input & Suggestions

Adjourn with Lord's prayer and Responsibility Statement

"I am responsible, when anyone, anywhere, reaches out for help, I want the hand of AA always to be there, and for that I am responsible"

Northeastern Maryland Intergroup of Alcoholics Anonymous

Intergroup Council Monthly Meeting

Date: July 22, 2025

The chair called the meeting to order at 7:00 pm with the Serenity Prayer. The roll call followed.

Attendance: Total: 17

In-person:

Officers (2): Chair, Secretary (IGR Emmorton Group)

Intergroup Representatives (IGRs), Committee chairs, and members (7): IGR Celebrate Sobriety Fallston Speakers Meeting, IGR Fallston Early Saturday Group, IGR Joppa 12 Step, IGR MH Noon, IGR Rule 62, IGR Three Legacies, Events Committee Chair,

On Zoom/phone:

Officers (1): Treasurer

IGRs, Committee chairs, and members (7): IGR Northeast Big Book Group, IGR Pursuit of Happiness, IGR Solution for Living, Answering Service chair (Alt IGR Sunday Reflections), Institution Committee chair, Website/Technology Committee chair (IGR Rising Sun Big Book), Office staff (Morning Group)

Reporting opened with the secretary's report.

Secretary's report: The secretary presented the June minutes and asked for any amendments/corrections. There was a motion to accept as presented and a second. JUNE minutes accepted unanimously.

Treasurer's report: The treasurer presented a summary of the council's financial reports as of June 30, 2025:

Account balances are:

- Operating Account: \$5,822.80
- Prudent Reserve Account: \$23,812.27

Revenue:

- Group Contributions thru June is \$13,451.79
- Individual Contributions & Birthday Plan thru June is \$1,130.10
- Office Events total \$11,456.00
- Literature & Medallion Sales total \$7,963.17
- Interest income totals \$6.53

Total Revenue is \$34,001.06 which is 52% of our budgeted revenue for 2025.

Expenses:

Through June, we have paid out a total of \$35,030.64 which is 53% of our budgeted expenses this year.

There was a motion to accept the report as presented and a second. The treasurer's report was accepted unanimously.

The treasurer answered a question from the IGRs:

Q: One IGR noted that their group was listed in group contributions under two different names.

A: Treasurer will correct. Events chair will get the group under one name in Quickbooks.

Q: Q: Events chair asked for clarification on how much was left in the budget.

A: A: Per the treasurer, ~\$1,300 left in the budget.

Website/technology (standing): The Council chair noted we were going to go in a slightly different order, with the Website/Tech report on the NEMDAA Service Questionnaire. The report will get posted to the website and announced.

The Website/Technology Committee chair reported highlights and presented each section of the report, providing response statistical results and written feedback. The report sections are groups' Intergroup participation (i.e., do they have an IGR?), the Answering Service, Bulletin, Events, Institutions, Intergroup office, and Website.

The chair highlighted that there were 58 responses; most were individual responses rather than responses representing a group's combined response.

The chair noted that all need to remember the percentages in the results are the percentage of respondents.

The chair asked that IGRs take some time to review the write in responses, as they include comments and questions that we can take under consideration, and perhaps coming back with ideas for improving services or participation.

There was also a theme of individual responders sharing praise for the Intergroup trusted servants.

That was a brief overview and we'll get the report posted for everyone to review.

The Council chair noted that we just got the information and we will be using the feedback going forward. The Council chair again urged the IGRs to review the information and make suggestions from the input.

Office coordinator report / Office Operations Committee: The Council chair reported that the IG officers have been talking at length about the office hours, with the office staff included, who is doing a wonderful job in the office. We are averaging 1 call a day and 3 visitors a day. On Saturday, which the survey response indicated is a day members want the office open, we have an average of 1 visit and no calls.

Given the phone and in-person traffic along with difficulties in getting and retaining staff and after many discussions, the Council officers unanimously voted to recommend a change in office hours to Tuesday through-Friday, 10 AM - 3 PM, and 10 AM -3 PM the first Saturday of every month. The office would be

closed every Sunday and Monday, and the remaining Saturdays of the month. The officers and staff will continue to monitor the traffic and use that information to review.

The Council chair asked that IGRs take the information to their groups and bring back any feedback.

The Events Committee chair also noted that there will be opportunity to have access by appointment as well as “late hours” each month during/after the IG Council meeting as well as during/after Event planning meetings.

A notice will be put in the bulletin for this Sunday and the office hours take effect August 1.

The Council chair answered a question from the IGRs:

Q: As IGR representing a group in Cecil County, I make multiple trips a year and it is a distance, and gas expenses and bridge expenses aren’t covered by the group. Has there been any discussion or thoughts about having something available in Cecil County?

A: Opening an office is financially unfeasible but the possibility of having something such as preorders that are then brought to Cecil County perhaps once a month and picked up that way is a possibility and certainly open to ideas about how to take into consideration and get something available.

The council discussed multiple IGR suggestions for addressing the need, including various ordering and delivery processes and creation of a Literature Committee. The Council chair will bring up the issue the Area IGLC call and see the ideas other IGs use for reaching rural or other neighbors.

The Council chair stated we will put this on the Old Business for next month and keep revisiting the issue.

Standing and ad hoc committee reports

Finance (standing): (position open)

Answering service (standing): The committee chair noted all is well; had to do a bit of shuffling because one group didn’t want to cover the holiday weekend (July 4). It all got covered. From midnight of June 24 to 11PM July 21: total of 130 calls; 6 were missed; 67 incoming and 57 outgoing (the office making calls); only 1 miss was during office hours and the other 5 were on answering service time. The total numbers work out to approximately two calls a day. That includes the office hours.

Per the Council chair, because more work falls on the Answering Service with changing office hours, the committee chair will be working to cover and address that need. Per the committee chair, it will be a matter of letting the groups who have an answering service commitment know that it’s more of a full time thing for Saturdays now. The groups will step up and cover.

Institutions (standing): The chair reported that there was a request from Perry Point for an abnormally large number of books and the Institution budget is already used for the year. Working with the office staff and treasurer, we were able to work it out. But the chair needs to look into the Institutions info, which has suggestions on pamphlets to provide to institutions, and see what types of recommendations may exist for books.

The chair will possibly bring forward an idea of limits on books the committee can provide to each institution. The chair and treasurer will get together and discuss ideas. The chair and treasurer will be discussing the committee budget soon and will take this under consideration.

The committee chair answered a question from the IGRs:

Q: Do we have any connection with any service organizations to help if the institution doesn't have the resource, and IG doesn't have the resources, is there a way to engage with those groups to help in some way?

A: The chair expressed a desire to investigate the possibility keeping in mind the concerns of affiliation etc. Chair further stated that they could get the IGR in touch with people at Perry Point and could possibly help organize that info. However, Intergroup cannot take money from anyone outside AA.

IGRs held further discussion and suggestions for this type of organizing.

Discussion also occurred for ideas to perhaps increase contributions directly to Institutions. Discussed were Institution cans, also perhaps urging extra contributions during Gratitude month specifically for institutions. Could even make it an "event" but just a way of promoting the idea. Events chair will make up a flyer/label for such cans and make that available via the bulleting and website.

Events (ad hoc): Committee chair noted focused comments on needs for RHPS costume help, stage crew ... anyone who wants to help.

There were 14 people at rock 'n' bowl and the online signup worked well. Will be doing the rock 'n' bowl quarterly.

Luau is the next ticketed event. The flyer has a QR code and using that will take individuals directly to the online ticket purchasing.

Putt putt may be replaced by something, like a hike, still undecided. In lieu of the putt putt, the chair was thinking of doing a simple gratitude breakfast specific to the Intergroup people—attending IGRs, officers, etc. Looking for suggestions for dates to do that. After discussion came to a Sept 21 date. This is not a public event but for active Intergroup participants only.

The NFL Watch Party football game will be against the Bengals.

The chair expressed a reminder that after the June next year, they will be stepping down and will not be taking another two year events commitment.

What	When	Where	Cost
Auditions - RHPS	Mondays - 6 to 8pm	NEMDAA Office, Aberdeen	Free
Rock N Bowl	Friday, July 12 th , 7-9:30pm	Harford Lanes, Aberdeen	\$20
LUAU	Sat - August 23 rd , 11-4pm	Deer Creek Picnic Area, HdG	\$20

Putt Putt	Sun – Sept TBD, 2pm	Churchville Mini Golf	\$7
Rocky Horror	Sat – Oct 25 th , 7pm	Grove Church, Aberdeen	\$20
Rock N Bowl	Fri – Nov TBD, 7-9:30pm	Harford Lanes, Aberdeen	\$20
NFL Watch Party	Sun – Dec 14th, 1pm	American Legion, HdG	\$15
Breakfast	Sun - TBD, 8-11 am	Elks, HdG	\$12

*TBD = To be determined

CPC/PI: The Council chair noted that this is an open Committee chair position.

Archives (ad hoc): The committee chair is away and unable to attend. However, they provided an update. The secretary shared the report on behalf of the chair:

We recovered the Harford and Cecil County AA group histories written in the 90's. A thorough search of the file cabinets also revealed some nice documents that can be used to develop a new history and maybe used to build meaningful educational material.

I completed a draft catalog system for our material and have some storage material (archival boxes) with which I will experiment. More on that later. But the practical aspect of that is that we need to discuss how we will store our historical record going forward and accessibility. For example, the file cabinets may not be optimal and digitization will be time consuming. I will try to develop some concrete suggestions for the August meeting.

The Council chair mentioned that digitization can be easy via services such as Fed Ex etc. where going in and printing can make it immediately digital. Can be a possibility.

Old Business

- We'll be keeping the webpage activity on old business and keep monitoring.
- Update re: NorthEast Methodist Church Issues
 - Intergroup's insurance provider can provide a "rider" for groups.
 - All of the NE meetings are leaving the church. But we will keep the possibility of the rider available if meetings find themselves in need.

New Business

Group Input & Suggestions:

None.

Meeting adjourned at 8:12 pm and closed with the Responsibility Statement followed by the Lord's Prayer.

NEMDAA Treasurer's Report – July 31, 2025

Account balances are:

Operating Account: \$2,333.19

PayPal: \$454.80

Prudent Reserve Account: \$23,812.27

Revenue:

Group Contributions thru July is \$15,790.89

Individual Contributions & Birthday Plan thru July is \$1,202.10

Office Events total \$11,686.00

Literature & Medallion Sales total \$9,326.27

Interest income totals \$6.53

Total Revenue is \$38,005.26 which is 58% of our budgeted revenue for 2025.

Expenses:

Through July, we have paid out a total of \$42,252.65 which is 64% of our budgeted expenses this year.

Thank you for allowing me to serve.
Respectfully submitted,

Jean B
Treasurer
NE Maryland Intergroup

Northeastern MD Intergroup

Balance Sheet

As of July 31, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Checking	2,333.19
PayPal	454.80
Savings	23,812.27
Total Bank Accounts	\$26,600.26
Other Current Assets	
Cash on Hand	70.00
Inventory Asset	0.00
Payments to deposit	117.00
Total Other Current Assets	\$187.00
Total Current Assets	\$26,787.26
Fixed Assets	
Office Equipment	3,609.50
Accum. Depn Office Equip	-3,295.00
Total Office Equipment	314.50
Total Fixed Assets	\$314.50
TOTAL ASSETS	\$27,101.76
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Institution Committee Literature	270.00
Total Other Current Liabilities	\$270.00
Total Current Liabilities	\$270.00
Total Liabilities	\$270.00
Equity	
Opening balance equity	0.00
Opening Fund Balance	28,073.25
Retained Earnings	2,999.37
Net Revenue	-4,240.86
Total Equity	\$26,831.76
TOTAL LIABILITIES AND EQUITY	\$27,101.76

Northeastern MD Intergroup

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

January - July, 2025

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
Revenue				
Activities Income				
Bingo Income	6,660.00	7,000.00	340.00	95.14 %
Fall Event		3,200.00	3,200.00	
Spring Breakfast	3,639.00	5,000.00	1,361.00	72.78 %
Ways & Means Events	1,387.00	2,500.00	1,113.00	55.48 %
Total Activities Income	11,686.00	17,700.00	6,014.00	66.02 %
Contributions				
Group	15,790.89	30,000.00	14,209.11	52.64 %
Individual	1,077.00	4,500.00	3,423.00	23.93 %
Institutions	33.10		-33.10	
Other/Birthday Plan	92.00	500.00	408.00	18.40 %
Total Contributions	16,992.99	35,000.00	18,007.01	48.55 %
Literature Sales	6,614.27	11,000.00	4,385.73	60.13 %
Medallion Sales	2,712.00	2,000.00	-712.00	135.60 %
Services	0.00		0.00	
Total Revenue	\$38,005.26	\$65,700.00	\$27,694.74	57.85 %
GROSS PROFIT	\$38,005.26	\$65,700.00	\$27,694.74	57.85 %
Expenditures				
Accounting Fees	640.00	650.00	10.00	98.46 %
Activities Expenses				
Bingo - Expenses	1,447.74	2,000.00	552.26	72.39 %
Fall Event	1,603.90	1,500.00	-103.90	106.93 %
Spring Breakfast	3,363.70	3,400.00	36.30	98.93 %
Ways and Means	2,448.47	2,950.00	501.53	83.00 %
Total Activities Expenses	8,863.81	9,850.00	986.19	89.99 %
Bank Charges				
Bank Fees		20.00	20.00	
Paypal Fees	279.96	500.00	220.04	55.99 %
Total Bank Charges	279.96	520.00	240.04	53.84 %
Committee Expenses				
CPC/PI		100.00	100.00	
Institution Committee	270.00	450.00	180.00	60.00 %
Total Committee Expenses	270.00	550.00	280.00	49.09 %
Insurance	886.00	875.00	-11.00	101.26 %
Literature Purchases	5,553.64	11,000.00	5,446.36	50.49 %
Medallion Purchases	2,273.23	2,000.00	-273.23	113.66 %
Office expenses				
Office Supplies	536.16	1,000.00	463.84	53.62 %
Postage	73.00	100.00	27.00	73.00 %
Software Subscription	424.39	500.00	75.61	84.88 %
Website hosting fees	245.02	400.00	154.98	61.26 %

Northeastern MD Intergroup

Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L

January - July, 2025

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
Total Office expenses	1,278.57	2,000.00	721.43	63.93 %
Rent or Lease	5,000.00	7,500.00	2,500.00	66.67 %
Utilities				
Gas & Electric	750.00	1,032.00	282.00	72.67 %
Telephone/Internet	1,070.36	1,700.00	629.64	62.96 %
Total Utilities	1,820.36	2,732.00	911.64	66.63 %
Wages				
Payroll	13,037.00	24,000.00	10,963.00	54.32 %
Payroll Services	1,317.99	2,000.00	682.01	65.90 %
Payroll Taxes	1,032.09	2,000.00	967.91	51.60 %
Total Wages	15,387.08	28,000.00	12,612.92	54.95 %
Total Expenditures	\$42,252.65	\$65,677.00	\$23,424.35	64.33 %
NET OPERATING REVENUE	\$ -4,247.39	\$23.00	\$4,270.39	-18,466.91 %
Other Revenue				
Interest Earned	6.53		-6.53	
Total Other Revenue	\$6.53	\$0.00	\$ -6.53	0.00%
NET OTHER REVENUE	\$6.53	\$0.00	\$ -6.53	0.00%
NET REVENUE	\$ -4,240.86	\$23.00	\$4,263.86	-18,438.52 %

Northeastern MD Intergroup

Statement of Activity

January - July, 2025

	Jul 2025	Total
Revenue		
Activities Income		0.00
Bingo Income		6,660.00
Spring Breakfast		3,639.00
Ways & Means Events	230.00	1,387.00
Total Activities Income	\$ 230.00	\$ 11,686.00
Contributions		0.00
Group	2,339.10	15,790.89
Individual	72.00	1,077.00
Institutions		33.10
Other/Birthday Plan		92.00
Total Contributions	\$ 2,411.10	\$ 16,992.99
Literature Sales	1,099.10	6,614.27
Medallion Sales	264.00	2,712.00
Services		0.00
Total Revenue	\$ 4,004.20	\$ 38,005.26
Gross Profit	\$ 4,004.20	\$ 38,005.26
Expenditures		
Accounting Fees		640.00
Activities Expenses		0.00
Bingo - Expenses		1,447.74
Fall Event	1,450.90	1,603.90
Spring Breakfast		3,363.70
Ways and Means	787.56	2,448.47
Total Activities Expenses	\$ 2,238.46	\$ 8,863.81
Bank Charges		0.00
Paypal Fees	27.81	279.96
Total Bank Charges	\$ 27.81	\$ 279.96
Committee Expenses		0.00
Institution Committee	270.00	270.00
Total Committee Expenses	\$ 270.00	\$ 270.00
Insurance		886.00
Literature Purchases	473.55	5,553.64
Medallion Purchases		2,273.23
Office expenses		0.00
Office Supplies	93.11	536.16
Postage		73.00
Software Subscription	80.00	424.39
Website hosting fees	41.94	245.02

Northeastern MD Intergroup
Statement of Activity
January - July, 2025

	Jul 2025	Total
Total Office expenses	\$ 215.05	\$ 1,278.57
Rent or Lease	625.00	5,000.00
Utilities		0.00
Gas & Electric	153.00	750.00
Telephone/Internet	153.21	1,070.36
Total Utilities	\$ 306.21	\$ 1,820.36
Wages		0.00
Payroll	2,645.25	13,037.00
Payroll Services	214.77	1,317.99
Payroll Taxes	205.91	1,032.09
Total Wages	\$ 3,065.93	\$ 15,387.08
Total Expenditures	\$ 7,222.01	\$ 42,252.65
Net Operating Revenue	-\$ 3,217.81	-\$ 4,247.39
Other Revenue		
Interest Earned		6.53
Total Other Revenue	\$ 0.00	\$ 6.53
Net Other Revenue	\$ 0.00	\$ 6.53
Net Revenue	-\$ 3,217.81	-\$ 4,240.86

Northeastern MD Intergroup

Group Contributions

January - July, 2025

	TOTAL
Acceptance	108.00
Any Lengths	178.00
Attraction Rather than Promotion	300.00
Back To Basics	60.65
Bel Air Big Book	281.00
Bel Air Friday	270.00
Bel Air Women's Group	186.00
Bel Air Womens Big Book	615.54
Better with Age	158.00
Beware Of The 4 Horseman	135.00
By the Book	546.00
Came to Believe	150.00
Celebrate Sobriety	75.00
Chesapeake City Monday Night	250.00
Daily Reflections	384.00
Early Bird 12 In 12	20.00
Edgewood Beginners	50.00
Emmorton Group	20.00
Emotional Sobriety	288.00
Fallston Early Saturday Group	400.00
First Light Group Elkton	1,281.20
Forest Hill Friday	245.00
Freedom Group	50.00
Fundamentally All Is Well	135.00
Good News	271.00
Good Orderly Direction	100.00
Happy Hour	1,200.00
Joppa Twelve Step	200.00
Just for Today	107.92
Just for Us Guys	120.00
Kingsville Wednesday Night #106335	161.00
Living the Steps	100.00
Lunch Bunch	200.00
Mann House Noon	306.00
Monday 12 Step Recovery	50.00
New Beginnings	350.00
New Life - Elkton	200.00
New Life Aberdeen	424.00
Newcomer Mens Big Book	520.00
North East 12 & 12	100.00
North East Big Book Group	712.00
North East Early Bird	250.00
North East Friday Group	250.00
Pursuit of Happiness	20.00
Right Road 12 & 12	176.00

Northeastern MD Intergroup

Group Contributions

January - July, 2025

	TOTAL
Rising Sun Big Book	10.00
Rising Sun Group	212.00
Rule 62	214.58
Search For Serenity	100.00
Sisters of Sobriety	400.00
Solution For Living	112.00
SOS	600.00
Spirit Of Life	100.00
Stay Stopped	160.00
Sunlight of the Spirit Thursday	50.00
SWAN Group	180.00
The Morning Group	290.00
There is a Solution	100.00
THINK Group	386.00
Third Tradition	404.00
Three Legacies Group	18.00
Twelve Step Group	50.00
Walk-in customer	100.00
women for sobriety	300.00
TOTAL	\$15,790.89

FELLOWSHIP EVENTS

What	When	Where	Cost
Auditions - RHPS	Mondays - 6 to 7pm	NEMDAA Office, Aberdeen	Free
LUAU	Sat - August 23 rd , 11-4pm	Deer Creek Picnic Area, HdG	\$20
Small Breakfast	Sun - Sept 21st, 8-11 am	Elks, HdG - Pay at Door	\$12
Sober Hike	Early Oct, TBD	TBD	Free
Rocky Horror *	Sat – Oct 25 th , 7pm	Grove Church, Aberdeen	\$20
Rock N Bowl *	Fri – Nov TBD, 7-9:30pm	Harford Lanes, Aberdeen	\$20
NFL Watch Party *	Sun – Dec 14th, 1pm	American Legion, Aberdeen	\$15
Rock N Bowl *	Fri – Mar TBD, 7-9:30pm	Harford Lanes, Aberdeen	\$20
Annual Breakfast *	Sun - April 26th, 8-12 am	Level Hall Firehouse, HdG	\$20

TBD = To be determined

* Requires ticket purchase