Northeastern Maryland Intergroup of Alcoholics Anonymous

Archives Committee Report to the Intergroup Council

December 28, 2021

1. My priority is to develop contacts with other archivists who can help me develop best practices.
2. It’s very early, but I continue to take notes on a scope of collection (the list of things that we will collect in the archives).
	1. Parallel to this work is the need to research which materials can be digitally archived and which items should be retained in their original format.
	2. We will eventually need a system wherein intergroup trusted servants who are producing archival material share responsibility with the archivist to collect.
	3. The follow-on question is which storage platform should be used and which means will be used by authorized users to retrieve the material.
3. I have reached out to half a dozen AA archives to learn more about the work but only one lead has been helpful.
	1. I found that intergroups often set up an archive webpage, or list a phone number or email address but then abandoned them. Other archivists just don’t return calls. (Hmmm… maybe I’m dealing with alcoholics?)
4. Nonetheless, Charlie M. from *Northeast Florida Intergroup* has been very helpful. He has advised me on a scope of collection, types of materials that will be needed for the archives, archival storage, and equipment that may be helpful, such as a scanner. There are types of paper and storage containers that are used in archives which are designed to aid preservation.
	1. With regard to the above discussion I continue to make notes on a budget.
5. I have had discussions with a few people in different groups about their group histories and will intensify my work on that project (which I call the Groups Legacy Project) in January.

In love and service,

Mark F.

Archivist