

**NEMDAA Committee Descriptions**  
**2021**

- **Answering Service Committee (Ad Hoc)** [*PROPOSE CHANGE TO “STANDING”*] provides 24-hour answering service, except for the hours that the NEMDAA office is open and staffed, to ensure the hand of A.A. is there when an alcoholic reaches out for help. AA groups and members will volunteer to answer the phone line on a rotational basis, the chair will ensure group/member coverage. The committee, with the help of the NEMDAA office staff, will collect volunteer contact information and maintain the 12th Step Calling list. The initial inbound caller will be linked to a member from the 12<sup>th</sup> step calling list to link to AA.
- **Archives Committee (Ad Hoc)** [*NO CHANGE*] gathers and preserves information and artifacts pertaining to the history and development of A.A. in the NEMDAA Geographical Area.
- **Cooperation with the Professional Community (CPC/PI) Committee (Standing)** [*NO CHANGE*] provides information to professionals who may work with alcoholics in their capacity as: clergy, lawyers, corrections officers, physicians, nurses, counselors, etc. They may attend various professional and community functions and fairs to distribute AA pamphlets and information.
- **Finance Committee (Standing)** [*NO CHANGE*] works with the Treasurer to prepare the NEMDAA annual operating budget and finance-related policies and procedures. The committee is comprised of NEMDAA Chair, Treasurer, Secretary and Finance Committee Chair.
- **Institutions Committee (Standing)** [*NO CHANGE*] ensures that each of the NEMDAA groups, on a rotational basis, carries the A.A. message to hospitals, corrections, and treatment facilities working through a NEMDAA Sponsor for each institution. Traditionally, this committee focuses on bringing meetings into not-for-profit entities in our geographic region.
- **Ways & Means Committee (Ad Hoc)** [*NO CHANGE*] conducts social events sponsored by NEMDAA such as breakfast, raffle/bingo, picnics, etc.
- **Website/Technology Committee (Ad Hoc)** [*PROPOSE CHANGE TO “STANDING”*] maintains and improves the NEMDAA website. Assists with training and publishing the weekly bulletin. Oversees the use and maintenance of other communication and electronic technologies while respecting the Twelve Traditions.