**Minutes for the NEMDAA Intergroup Council**

**Hybrid Meeting on 25 January 2022**

The Council Meeting called to order by Intergroup Council Chair via Zoom at 7:00 PM on 26 January 2022. (The meeting is posted on the NEMDAA Website, and an e-mail reminder was sent out to active council members.)

The Chair opened the meeting with a moment of silence followed by the Serenity Prayer.

**Attendance: Total = 21**

**On Zoom (15)**: **Officers:** Intergroup chair, Treasurer’s rep/ Finance chair.

**IGRs & Committee chairs:** Office Manager, Assistant Office Manager, Ways & Means, Answering Service, Archives, Stepping into Saturday, Solution for Living, NE Big Book, Emmorton Group, Good News Group, Happy Hour, Bel Air Woman’s Big Book & Sunday Reflections.

**At the Intergroup office (6)**: Secretary, SWAN (& alternate), Thirsty Thursday, Fallston Early Saturday & Plug in the Jug.

**- Chair report:** Happy New Year & welcome! Please continue to respect others’ decisions and safety regarding the pandemic and current guidelines.

Voting to change Standing & Ad Hoc committee statuses to happen later in the meeting after committee reports.

- Bingo will be on Saturday 2/19/22 at the Level Fire Hall. Doors open at 630pm. Games begin at 7pm. Chips & drinks will be available for sale. Tickets are available in the Intergroup office for $15.

**- Secretary’s report** – November’s meeting minutes are posted on the website. Suggestions for edit suggested by office manager are to change “are” to “might be.” Motion to accept meeting minutes as reviewed. Motion carries. December’s meeting minutes were posted on the website & reviewed. Suggested edits: correct date of Bingo to 2/19/22. The Grapevine book “Prayer & Meditation” is on back order. The hard cover version of the 12 & 12 is in stock. “As Bill Sees It” has all versions but large print available. The finance committee chair is not the treasurer just the presenter of the info. Motion to accept meeting minutes as reviewed. None opposed. Motion carried.

**- Financial report –** P & L sheets posted on website. End of year results: Cash on hand $100 / Checking for December $4525.04 with YTD $28,405.32. Group Contributions in December $2,270.60 with YTD $23,577.98 / Bingo incoming $105 / Individual contributions in December $1,601.00 with YTD $8,554.31 / Literature for December $623.90 with YTD $9,870.06 / Medallion sales for December $189 with YTD $2,760.84 / Birthday plan contributions in December $469.58 / Bulletin subscriptions in December $50 / Net Income in December $1,431.47 with YTD $2,191.99. Expenses in December $3,305.99 with YTD $48,039.97. Pay Pal has a flat fee & percent of donations for December $52.04 with YTD $331.76. Motion to accept report as posted. Seconded. None opposed. Motion carries.

**- Office manager report –** Big Books are in stock. Large print “As Bill Sees It” is available.

- A printed copy of the meeting guide is available monthly.

- The number of virtual meetings is 28 with 42 meeting times & 126 live meetings with 136 meeting times (6 are hybrid) with changes noted in the listings.

**- Changes to the Bylaws –** Standing committees proposed changes to include Website & Answering Service. Motion to accept proposed changes. Seconded. None opposed. Motion carries.

**-** **Answering service report –** November was an easy month without problems. Volunteers can be added to 12th step list. A new meditation meeting will start Sunday 2/6/22 @ 2pm at Voices of Hope in Aberdeen.

**- CPC/PI report –** Position open.

**- Finance -** Just for Today IGR requested assistance from the outgoing Finance committee (chair) for direction in next steps.

**-Institutions –** Committee met earlier in December. Chesapeake House & Harbor of Grace were closed for 2 weeks due to a Covid outbreak. We remain on standby for Perry Point & HCDC.

**-** **Ways & Means –** Bingo set for 2/19/22. Next up will be the Breakfast. License obtained from Harford County Sherriff’s office. Bagged snacks, water & soda available for sale. No outside food allowed.

**- Website committee –** (not in attendance)

**- Archives report –** Archivist to remain in position but new IGR from his group to start next month.

Plan to collaborate with other archivists regarding best practice /feedback. Goals: Obtain a scanner for the 2024 fiscal year to assist with retaining legal information. Any contacts available to provide the history of a group is appreciated. Currently rewriting Archivists’ job description.

**- Old Business –** None

**- New Business -** None

Adjourned at 8:08 PM with the Responsibility Statement & The Lord’s Prayer.