**Minutes for the NEMDAA Intergroup Council**

**Hybrid Meeting on 26 April 2022**

The Council Meeting called to order by Intergroup Council Chair via Zoom at 7:00 PM on 26 April 2022. (The meeting is posted on the NEMDAA Website)

The Chair opened the meeting with a moment of silence followed by the Serenity Prayer.

Roll call:

**Attendance: Total = 13**

**On Zoom (2)**: **Officers:** Intergroup chair, Finance/Treasurer reporter.

**IGRs & Committee chairs (8):**  Institutions, Ways & Means, Archives, Solution for Living, Emmorton Group, District 28 Liaison, Stepping into Saturday & Sunday Reflections.

**At the Intergroup office (3)**: Secretary, 3 Legacies & Plug in the Jug.

**- Chair report:** Maintain safety measures regarding pandemic & carpool if/when available.

- The Bylaws were amended & approved in January. It has been rewritten and saved as a Word document. The PDF version displayed with updates including paragraph, spacing & punctuation. The next step will be for the Chair, Secretary and Treasurer to initial each page, the seal applied & saved in the archives. Motion to approve Bylaws as rewritten. Motion seconded, none apposed. Motion approved unanimously.

- Spring Appreciation Breakfast was attended by 240 persons. Treasurer reporter will provide details later in the meeting.

-Institutions are opening. Committee chair will provide details later in the meeting.

- 2021 Taxes were signed by Chair & submitted April 18,2022.

- Officers (Chair, Secretary & Treasurer) nominations are due in May. We vote in June & it comes into effect in July. Emmorton Group alternate to direct election process.

**- Secretary’s report** – March’s meeting minutes are posted on the website. No changes noted. Motion to accept meeting minutes as reviewed. Motion is unanimous.

- **Treasurer’s report –** Income = $5,883. Expenses = $3942.43. Net = $ 1940.57. Pay Pal discount $17. Total assets = $32,989.69. Checking $9,107.80 / Savings $23,781.89. Chair commented that the prudent reserve of 9 months is usual. The Treasurer reporter responded that the Intergroup voted previously to have a 6-month prudent reserve. Motion to approve as reported. Seconded. None opposed. Motion carries.

**- Office manager report –** Not in attendance. Motion to postpone report until next month. Second. None opposed. Motion carries.

**-** **Answering service report –** Not in attendance. Reported to Chair that service is busy & doing well.

**- CPC/PI report –** Position open.

**- Finance –** Committee to meet 5 May 2022 @7pm via Zoom. Agenda is to compare current budget vs. projected & Guidelines for prudent reserve.

- Breakfast sold $325 in tickets. Expenses = $3952.43 / Income = $3942.43 / Net = $1930.57. Follow up report sent to Harford County Sheriffs Office.

**- Institutions –** Cecil County detention center Classes to start April 6 @ 11AM for orientation. Please contact Institutions Chair prior to attending any classes.

**-** **Ways & Means –** Breakfast was successful & speaker was wonderful. Another Bingo is slated for October 16th & Breakfast on November 19th later this year.

**- Website committee –** not in attendance. Report to Chair that office staff is updating the bulletin & website. Updates for 3 Districts (11,28 & 30) done weekly.

**- Archives report –** Group legacy project continues. Challenge is archiving current forms in office. Goal: Digitize Archives so that the are searchable by look up. I currently have 8-9 representatives for software demo to evaluate cost vs. free platforms. Then sort, collate & store information. Grapevine legacy presentation done. TBD: submit to Finance committee projected cost of scanner(s) & software.

**- Old Business –** Funeral home letter as Word document to address donations to AA on behalf of deceased member (in good standing). Further conversation tabled until next month.

**- New Business –** None.

Adjourned at 8 PM with the Responsibility Statement & The Lord’s Prayer.